

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B5400082

PRINT DATE: 08/21/14

PAGE: 01

SHIP TO:

AS SPECIFIED ON INDIVIDUAL ORDERS

VENDOR ID: 1520476060
SCHMIDT BAKING CO INC
7801 FITCH LN

BALTIMORE, MD
(410) 668-8200

21236-3998

REFER QUESTIONS TO:

VANESSA A WILLIAMS
(410) 767-8855
VANESSA.WILLIAMS@MARYLAND.GOV

ITB:

EXPR DATE: 09/01/15
POST DATE: 08/21/14

DISCOUNT TERMS: .
CONTRACT AMOUNT:

NET 30 DAY
.00

TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

CONTRACT FOR BAKERY PRODUCTS

TO FURNISH THE STATE OF MARYLAND AGENCIES LISTED HEREIN WITH THEIR REQUIREMENTS FOR BAKERY PRODUCTS.

FOR: SOUTHERN MARYLAND REGION

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CONTRACT PERIOD: SEPTEMBER 1, 2014 THRU AUGUST 31, 2015 (1 YEAR)
FINAL RENEWAL WITH THE SAME TERMS, CONDITIONS AND PRICING.

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INDEFINITE DELIVERY CONTRACT FOR SUPPLYING STATE AGENCIES WITH THEIR NEEDS FOR THE FOLLOWING ITEM(S) FOR THE CONTRACT PERIOD SPECIFIED.

DURATIONS: CONTRACTS SHALL REMAIN IN EFFECT FOR THE TIME PERIOD SPECIFIED UNLESS THE CONTRACT IS TERMINATED BY THE STATE. THE STATE MAY TERMINATE ANY CONTRACT WITHOUT SHOWING CAUSE UPON 30 DAYS WRITTEN NOTICE.

PROCESSING FEE:

CONTRACTOR SHALL PAY A PROCESSING FEE TO THE STATE OF MARYLAND IN THE AMOUNT OF ONE PERCENT (1%) OF THE TOTAL CONTRACT SALES. THE

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TERMS (cont'd):

PROCESSING FEE IS CALCULATED BASED ON ALL SALES TRANSACTED UNDER THE CONTRACT, MINUS ANY RETURN OR CREDITS. THE PROCESSING FEE SHALL NOT BE CHARGED DIRECTLY TO THE CUSTOMER, E.G., AS A SEPARATE LINE ITEM, FEE OR SURCHARGE, BUT SHALL BE INCLUDED IN THE CONTRACT'S UNIT PRICES.

THE PROESSING FEE SHALL BE SUBMITTED TO THE DEPARTMENT OF GENERAL SERVICES, FISCAL SERVICES DIVISION, 301 W. PRESTON STREET, ROOM 1309, BALTIMORE, MD 21201, WITHIN TEN (10) CALENDAR DAYS FOLLOWING THE END OF EACH CALENDAR MONTH ALONG WITHA MONTHLY USAGE REPORT DOCUMENTING ALL CONTRACT SALES. AN EXCEL VERSION OF THE MONTHLY USAGE REPORT SHALL ALSO BE EMAILED TO THE PROCURMENT OFFICER.

FAILURE TO REMIT PROCESSING FEES IN A TIMELY MANNER OR REMITTANCE OF FEES INCONSISTENT WITH THE CONTRACT'S REQUIREMENTS MAY RESULT IN THE STATE EXERCISING ALL RECOURSE AVAILABLE UNDER THE CONTRAT INCLUDING, BUT NOT LIMITED TO, A THIRD PARTY AUDIT OF ALL CONTRACT ACTIVITY. SHOULD AN AUDIT BE REQUIRED BY THE STATE, THE CONTRACTOR SHALL REIMBURSE THE STATE FOR ALL COSTS ASSOCIATED WITH THE AUDIT UP TO \$10,000 OR ONE PERCENT (1%) OF THE CONTRACT'S ESTIMATED ANNUAL VALUE, WHICHEVER IS HIGHER.

A REPORT MUST BE FURNISHED BY THE SUCCESSFUL VENDOR EVERY THREE (3) MONTHS DETAILING THE PURCHASE OF ALL ITEMS ON THE CONTRACT. FORMAT SHALL BE AT VENDORS OPTION PROVIDING THAT, AS A MINIMUM, THE REPORT REFLECTS THE CONTRACT NUMBER, CONTRACT ITEM NUMBER, THE DOLLAR VOLUME PURCHASED OF EACH ITEM, AGENCY IDENTIFICATION, AND THE CONTRACT TOTAL. THE REPORT MUST BE FILED WITHIN THIRTY (30) DAYS AFTER THE END OF EACH REPORTING PERIOD. ANY EXCEPTION TO THIS MANDATORY REQUIREMENT MAY RESULT IN CANCELLATION OF THE AWARD. FAILURE TO PROVIDE THE REPORT WITH THE MINIMUM REQUIRED INFORMATION MAY ALSO NEGATE ANY CONTRACT EXTENSION CLAUSES.

REPORTS, PREFERABLY IN EXCEL FORMAT, TO BE SUBMITTED TO THE FOLLOWING:

VANESSA.WILLIAMS@MARYLAND.GOV
AWAWU.SALAKO@MARYLAND.GOV

ALL ITEMS ARE TO BE QUOTED FOB DESTINATION AND INCLUDE ALL SHIPPING, HANDLING AND ADMINISTRATIVE CHARGES.

CORPORATE "P" PURCHASING CARDS WILL BE USED FOR PAYMENT FOR ALL INDIVIDUAL AGENCY CONTRACT PURCHASES OF \$10,000 OR LESS.

THIS QUOTATION IS SUBMITTED WITH THE UNDERSTANDING THAT THE VENDOR

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TERMS (cont'd):

SHALL COMPLY WITH ALL FEDERAL AND STATE OSHA REGULATIONS, THE STATE OF MARYLAND PROCUREMENT REGULATIONS IN EFFECT AT THE TIME OF SUBMISSION AND THE INSTRUCTIONS PROVIDED HEREIN.

FOR THE PURPOSE OF CALCULATING THE NOTICE GIVING REQUIREMENTS OF THIS SECTION, THE EXPIRATION DATE SHALL BE AUGUST 31 OF EACH YEAR. THE CONTRACT PRICING MAY BE MODIFIED ACCORDING TO THE PRICES THEN PREVAILING WHICH ARE SUBJECT TO AN INCREASE WHICH IS NOT TO EXCEED THE CURRENT RATE OF INFLATION, AS DETERMINED BY THE PRODUCER PRICE INDEX (PPI) COMMODITY CODE PCU31181.

GENERAL CONDITIONS

QUANTITIES SHOWN ARE APPROXIMATE AND ARE NOT TO BE CONSTRUED AS MINIMUM OR MAXIMUM.

PRICES ARE TO BE QUOTED IN THE "UNIT" AS INDICATED ON THE BID. ANY DEVIATION FROM THE "UNIT" PRICE REQUESTED WILL BE CAUSE TO REJECT BID.

BREAD TO BE FURNISHED UNDER THIS CONTRACT SHALL BE CONVENTIONAL LOAF, SLICED, WRAPPED AND AS DELIVERED AS A STANDARD PRODUCT TO GROCERS. ALL PRODUCTS SHALL BE SO PACKAGED THAT PROTECTION FROM DIRT, FILTH, OR OTHER CONTAMINATION IS ENSURED. COMMERCIAL PACKAGING IN MOISTURE-VAPOR RESISTANT WAXED PAPER, REGENERATED CELLULOSE FILM, PLASTIC FILM, ETC., IS ACCEPTABLE.

UNLESS OTHERWISE INSTRUCTED BY THE USING AGENCIES, DELIVERIES ARE TO BE MADE IN COMPLIANCE WITH DELIVERY SCHEDULES AS INDICATED ON INQUIRY. DELIVERIES TO COVER SUNDAYS AND LEGAL HOLIDAYS WILL BE MADE ON THE PRECEDING DAY. HOURS OF THE DAY AND POINTS AT WHICH DELIVERIES WILL BE MADE SHALL BE ESTABLISHED BY THE RESPECTIVE AGENCIES IN WRITING TO THE BIDDER AWARDED THE CONTRACT.

IT SHALL BE UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL BE TERMINATED IMMEDIATELY SHOULD THE SANITARY CONDITIONS AS DETERMINED BY INSPECTION OF THE DELIVERED PRODUCT OR THE PLANT WHERE IT IS PRODUCED INDICATED IN THE JUDGEMENT OF THE STATE SUCH ACTION IS NECESSARY. IN SUCH CASES, THE CONTRACTOR WILL BE NOTIFIED OF TERMINATION BY REGISTERED OR CERTIFIED MAIL. IF FOR ANY OTHER REASON THE CONTRACT SHOULD BE TERMINATED BY EITHER PARTY, FIFTEEN (15) DAYS NOTICE BY REGISTERED OR CERTIFIED MAIL SHALL BE REQUIRED.

PROMPTLY AFTER THE AWARD AND BEFORE THE FIRST DELIVERY, THE

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TERMS (cont'd):

CONTRACTOR MUST FURNISH EACH AGENCY WITH THE CODE CARD WHICH INDICATES THE DAY ON WHICH THE BREAD WAS MADE. EACH LOAF MUST BEAR THIS CODE. FAILURE TO DO THIS WILL RESULT IN THE CONTRACT BEING CANCELLED AND REAWARDED TO THE NEXT LOWEST BIDDER.

BREAD OR ROLLS WHICH ARE DETERMINED BY AGENCY AUTHORITIES TO BE UNACCEPTABLE DUE TO MOLD OR OTHER CONDITIONS WHICH RENDER THE PRODUCT INEDIBLE WILL BE REJECTED AND WILL BE REPLACED BY THE CONTRACTOR WITH LIKE ITEMS OF ACCEPTABLE CONDITIONS AT NO CHARGE.

PRODUCTS DESIGNATED FRESH SHALL BE DELIVERED WITHIN 24 HOURS OF PRODUCTION. PRODUCTS DESIGNATED NON-FRESH SHALL BE DELIVERED WITHIN 72 HOURS OF PRODUCTION. SHOULD THE CONTRACT BE AWARDED ON THE BASIS OF NON-FRESH AND THE CONTRACTING BAKERY IS UNABLE TO SUPPLY, FRESH PRODUCTS WILL BE FURNISHED AT THE CONTRACT PRICE FOR NON-FRESH.

VENDOR TO CONTACT: SCHMIDT BAKING CO., INC.
ADDRESS: 7801 FITCH LANE
CITY/STATE/ZIP CODE: BALTO., MD 21236
PHONE: 410-668-8200 FAX: 410-882-2051

NOTE: ALL LISTED QUANTITIES ARE FOR ESTIMATED ANNUAL USAGE.
DELIVERY RECEIPT AND INVOICES
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1. EACH DELIVERY TO BE ACCOMPANIED BY A DELIVERY RECEIPT IN TRIPLICATE TO BE SIGNED BY THE INSTITUTION RECEIVING CLERK AND TWO (2) COPIES SIGNED BY THE INSTITUTION.
2. EACH DELIVERY RECEIPT TO CLEARLY SHOW THE FOLLOWING INFORMATION.
 - A. FULL DESCRIPTION OF PRODUCT DELIVERY.
 - B. THE EXACT UNITS DELIVERED, SIZE, PACK, ETC., IN ACCORDANCE WITH CONTRACT.

INVOICING AND/OR STATEMENT

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1. BILLING TO BE SENT DIRECT TO THE ORDERING AGENCY IN TRIPLICATE.
2. EITHER WEEKLY OR MONTHLY BILLING MUST SHOW THE FOLLOWING INFORMATION.
 - A. DAILY DELIVERIES TO CORRESPOND TO DELIVERY RECEIPT, PRICED ACCORDING TO UNIT PRICES SHOWN ON CONTRACT, PRICES EXTENDED

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TERMS (cont'd):

AND TOTALED.

SPECIFICATIONS

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ALL SLICED BREAD LOAVES SHALL CONTAIN SLICES OF ONE (1) OUNCE MAXIMUM WEIGHT. STATED OUNCE PER LOAF SHALL YIELD SAME NUMBER OF SLICES PER LOAF EXCLUSIVE OF END PIECES. EXAMPLE: 22 OUNCE LOAF SHALL YIELD 21 SLICES EXCLUSIVE OF END PIECES.

***** ADDITIONAL ITEMS MAY BE ADDED TO ANY RESULTING CONTRACT *****

0001	37515-000XX1	CS	25.0800
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BAGELS, ASSORTED, CINNAMON RAISIN, EGG, TWELVE, SIX PACK PER CASE
1-6PK FOR 2.09
CODE 2311

0002	37515-000015	CS	25.0800
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BAGELS, PLAIN, TWELVE, SIX PACK PER CASE
1/6PK FOR 2.09
CODE 2310

0004	37515-200020	LF	2.0900
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BREAD, RAISIN LOAF, NOT ICED, FRESH, 16 OZ PER LOAF
CODE 8048

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>
0005	37515-200100	LF	1.2500

BREAD, RYE FRESH, 24 OZ PER LOAF
SEEDED 2610; UNSEEDED 2615

0006	37515-200103	EA	1.2500
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BREAD, MANICHEVITZ RYE, SEEDED OR UNSEEDED, 16 OZ HEARTH BAKED LOAF
SEEDED 2610; UNSEEDED 2615

0007	37515-281770	LF	1.3000
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TEXAS TOAST, 24 OZ LOAF
CODE 0163

0008	37515-300010	DZ	1.0700
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ROLLS, FRANKFURTER, FRESH 12/PK
CODE 3370

0009	37515-300015	DZ	1.0700
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ROLLS, FRANKFURTER, NON FRESH, 12/PK
CODE 3370

0010	37515-300020	DZ	1.0700
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ROLLS, HAMBURGER, FRESH, 12/PK
CODE 3350

0011	37515-300030	DZ	1.0700
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ROLLS, HAMBURGER, NON FRESH, 12/PK

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>
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CODE 3350

0012	37515-320200	LF	.7200
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BREAD, WHITE, FRESH, 16 OZ PER LOAF
CODE 0587

0016	37515-650040	PK	2.7000
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ROLLS, STAR, KAISER OR HARD, FRESH, 12/PK
CODE 4060

0022	37515-300060	PK	1.8500
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ROLLS, HOT DOG, FOOT LONG, 6 ROLLS PER PACK
CODE 4695

0023	37515-310030	DZ	1.0700
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ROLLS, HAMBURGER, SEEDED, 12 PACK
CODE 3340

0025	37515-310821	BX	16.0000
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BREAD, WHOLE WHEAT, INDIVIDUAL WRAPPED SLICES, FRESH, 100 PER BOX
CODE 3080

0026	37515-320202	BX	16.0000
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BREAD, WHITE, INDIVIDUAL WRAPPED SLICES, FRESH, 100 PER BOX
CODE 3070

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>
0027	37515-610016	PK	1.2000

ROLLS, POTATO SANDWICH, 8 PACK
CODE 1410

0028	37515-641250	PK	1.2000
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ROLLS, POTATO, DINNER, FRESH, 12/PACK
CODE 1490

0029	37515-650030	PK	1.4400
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ROLLS, SPLIT TOP, 16 PER PACK
CODE 2705

0031	37515-310823	LB	1.2000
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WHOLE GRAIN OLD TYME 100% WHOLE WHEAT BREAD, 1 POUND LOAF
CODE 2340

0034	37515-000612	CS	12.0000
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ENGLISH MUFFIN, HONEY WHEAT, 6 PER PACK, 12 PK PER CASE, THOMAS' BRAND OR
EQUAL

1.00 PER 6 PK
CODE 4320

0035	37515-0094XX	PK	1.4000
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BAGEL, WHEAT 4 CT, 14 OZ PKG

CODE 2317

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>
0037	37515-240017	PK	1.6000
WHEAT HOTDOG ROLLS 8/PK CODE 2410			
0039	37515-480010	PK	1.0000
ENGLISH MUFFINS, 6/PK (FORK SPLIT) CODE 4310			
0040	37515-594002	PK	.7900
ROLLS, BROWN AND SERVE WHITE 8/PK CODE 1610			
0041	37515-641200	PK	1.7800
ROLLS, PAN, FRESH 24/PK CODE 2720			
0042	37515-700006	PK	1.1000
ROLLS, SUB, 6" FRESH 6/PK CODE 2730			
0043	37515-650031	PK	1.4400
ROLLS, SPLIT TOP, DINNER, 16 PACK ROLLS, ASSORTED DINNER, 16/PK CODE 2705			

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>
0044	37515-690050	PK	1.1000

ROLLS, SEEDED STEAK SUB
6/PK
CODE 2760

0045	37515-650040	PK	1.3500
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ROLLS, STAR, KAISER OR HARD, FRESH
6/PK
CODE 3994

0046	37515-262070	PK	1.4500
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BREAD STIX, 8/PACK
13 OZ.
CODE 8075

0047	37515-300060	PK	1.8500
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ROLLS, HOT DOG, FOOTLONG
6/PACK
CODE 4695

0048	37515-240016	PK	1.6000
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WHEAT HAMBURGER ROLLS
8/PK
CODE 2400

0049	37515-100020	LF	1.4800
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BREAD, FRENCH, FRESH, _____ OZ. PER LOAF
16 OZ. LOAF
CODE 4030

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>
0050	37515-310820	LF	1.2000

BREAD, WHOLE WHEAT, FRESH, ____ OZ PER LOAF
16 OZ. LOAF
CODE 2340

0051	37515-700007	DZ	2.8000
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ROLLS, SUB, 6" FRESH, WHOLE WHEAT

WHOLE WHEAT, 12/PACK
CODE 2799

____ END OF ITEM LIST ____

DELIVERY SCHEDULE:

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THOMAS J. WAXTER CENTER

MON. X TUES. X WED. THURS. X FRI. X SAT.
FOR A TOTAL OF 4 DAYS PER WEEK.

REGIONAL INSTITUTE FOR CHILDREN AND ADOLESCENTS - ROCKVILLE

MON. X TUES. X WED. THURS. X FRI. X SAT.
FOR A TOTAL OF 4 DAYS PER WEEK.

CHELTHENHAM YOUTH FACILITY

MON. X TUES. X WED. THURS. X FRI. X SAT.
FOR A TOTAL OF 4 DAYS PER WEEK.

SOUTHERN MARYLAND PRE-RELEASE UNIT

MON. X TUES. X WED. THURS. X FRI. X4 SAT.
FOR A TOTAL OF DAYS PER WEEK.

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REGIONAL INSTITUTE FOR CHILDREN AND ADOLESCENTS - CHELTENHAM

MON. X TUES. X WED. THURS. X FRI. X SAT.
FOR A TOTAL OF 4 DAYS PER WEEK.

THIS PROCUREMENT WAS CONDUCTED AS A COMPETITIVE SEALED BID.
THE AWARD WAS MADE TO THE LOWEST RESPONSIVE AND RESPONSIBLE
BIDDER BY LOT AWARD. ALL ITEMS MUST BE BID. FAILURE TO SUBMIT
PRICING FOR A LINE ITEM MAY CAUSE YOUR BID TO BE DEEMED NON
RESPONSIVE AND YOUR BID WILL BE REJECTED.

VENDOR MUST INCLUDE THE 9-DIGIT ZIP CODE OF COMPANY ADDRESS ON ALL
INVOICES. FAILURE TO DO SO MAY RESULT IN DELAY OF PAYMENT.

ALL PRODUCTS USED IN PACKING TO CUSHION AND PROTECT DURING THE
SHIPMENT OF COMMODITIES ARE TO BE MADE OF RECYCLED, REYCLABLE,
AND/OR BIODEGRADABLE MATERIALS.

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AUTHORIZED BY:

Vanessa A. Williams

DATE:

8/21/2014

BUYER AUTHORIZED DESIGNEE